

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
VALLEY MAINTENANCE WATER CORPORATION
HELD THURSDAY, NOVEMBER 20TH, 2025
AT 6:30 PM**

Pursuant to posted notice, the special meetings of the Board of Directors of the Valley Maintenance Water Corporation was held on November 20th, 2025, at 6:30 pm, via tele/videoconference:

<https://video.cloudoffice.avaya.com/join/236337496>

You can also dial in using your phone.

United States: +1 (213) 463-4500

Access Code / Meeting ID: 236-337-496

Attendance:

Directors Attending Virtually

Bill Burton,	President
Greg Koetter,	Vice President
Jay Oliver,	Secretary
Leanord Miller,	Secretary
Nick Schwind,	Secretary – joined at 6:37
Mike Mallernee,	Secretary

Directors Absent

Sarah Gooding,	Treasurer
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Also in attendance were:

Amber Hardekopf,	WSDM Managers
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1. Call to Order:

The meeting was called to order at 6:31 pm by Ms. Hardekopf.

2. Declaration of Quorum:

Ms. Hardekopf indicated that a quorum was present. With the excused absence of Sarah Gooding.

3. Approval of Agenda:

Director Koetter motioned to approve the Agenda as presented; seconded by President Burton. Motion passed unanimously.

4. Approval of October 23rd, 2025 Regular Board Meeting Minutes:

After review, Director Miller motioned to approve the October 23rd, 2025 Regular Board Meeting Minutes; seconded by Director Koetter. Motion passed unanimously.

5. Financial Matters:

- a. Approve Unaudited Financial Reports through October 2025: Ms. Hardekopf presented the unaudited financials. After discussion, Director Miller motioned to approve the

Unaudited Financial Reports through October 2025 as presented; seconded by President Burton. Motion passed unanimously.

- b. Ratify and Approve Payables through November 20th, 2025: Ms. Hardekopf presented the Payables and advised of the addition of invoice number 161349 for Galloway Engineering in the amount of \$771.25, and invoice number 1 for Dan Gooding in the amount of \$60.00. After discussion, Director Miller motioned to approve the payables, including the invoice for Galloway Engineering and Dan Gooding; seconded by President Burton. Motion passed unanimously.
- c. Review of Billing and Collections: Ms. Hardekopf provided an update on the billing and collections for October.

6. District Manager's Report:

- a. Update on 2025 Annual Meeting: Ms. Hardekopf advised that there were no letters of interest received for the open director positions, resulting in no need for an election.

7. Operations:

- a. Status of Current Capital Projects: Mr. Case was absent; no update was provided.
- b. Spring Valley Dam Committee / Water Augmentation: Mr. Case was absent; no update was provided.

8. New Business:

- a. Compliance Advisory / Contacts Population Inventory: The Board would like to ask Kenny why we are getting so many violations.
- b. Discuss Social Media Coordination: President Burton brought up concerns with residents on social media and how to address their concerns. Director Miller offered to create a VMC Facebook page. Other Directors did not seem to think it was necessary now.

9. Adjourn: Ms. Hardekopf adjourned the meeting at 6:28 pm.

- a. The Annual Meeting is scheduled for December 11th, 2025, at 6:30 pm.

THESE MINUTES ARE APPROVED AS THE OFFICIAL NOVEMBER 20TH, 2025, REGULAR MEETING MINUTES OF THE VALLEY MAINTENANCE WATER CORPORATION.

A handwritten signature in black ink, appearing to read 'W. Burton'.

William Burton (Dec 23, 2025 12:01:06 MST)

Approved by: President of the Board






VMC 11-20-2025 Minutes

Final Audit Report

2025-12-23

Created:	2025-12-23
By:	Amber Hardekopf (amber.h@wsdistricts.co)
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"VMC 11-20-2025 Minutes" History

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