

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
CASCADE FIRE PROTECTION DISTRICT
HELD MAY 12, 2025
AT 6:30 PM**

Pursuant to the posted notice, the regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, May 12, at 6:30 PM, at 8015 Severy Road, Cascade, CO, and via tele/videoconference: <https://video.cloudoffice.avaya.com/join/140528060>

Attendance:

In attendance were Directors:

Mike Whittemore,	President
Steve Lewis,	Treasurer
Quentin Deramus,	Assistant Secretary
Bruce Seachris,	Assistant Secretary
Farris Issacson,	Assistant Secretary

Also in attendance were:

Adam Noel,	District Manager
Karen Bodine,	Fire Chief (Virtual)
Megan Fossinger,	Cascade Pension Board
Michael Wupper,	Cascade Volunteer Fire Department

1. Call to Order:

The meeting was called to order at 6:30 PM by President Whittemore.

2. Declaration of Quorum/Director Qualifications/ Disclosure Matters:

Management, Adam Noel, indicated that a quorum of the Boards was present, stating that each Director has been qualified as an eligible elector of the District pursuant to Colorado law. The Directors confirmed their qualifications. Mr. Noel informed the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Noel reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Boards at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Noel inquired into whether members of the Boards had any additional disclosures of potential or existing conflicts of interest regarding any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain quorum or otherwise enable the Board to act.

3. Approval of Agenda:

Director Issacson moved to approve the Agenda as presented; seconded by Director Deramus. Motion passed unanimously.

4. Pension Board Meeting: President Whittemore opened the Pension Board Meeting at 6:31 PM and subsequently closed the Pension Board Meeting at 6:42 PM.
5. Appointment of Officers: Director Seachris move to keep the officer positions the same with Mike Whittemore as President, Steve Lewis as Treasurer, and Quentin Deramus, Farris Issacson, and Bruce Seachris all as Assistant Secretary; seconded by Director Issacson. Motion passed unanimously.
6. Approval of April 14, 2025 Pension Board Meeting Minutes & Regular Board Meeting Minutes: After review, Director Seachris moved to approve the April 14, 2025, Pension Board Meeting Minutes with a correction in the date, seconded by Director Issacson. Motion passed unanimously. After review, President Whittemore moved to approve the April 14, 2025 Regular Board Meeting Minutes as presented; seconded by Director Deramus. Motion passed unanimously.
7. Financial Matters:
 - a. Approve Unaudited Financial Reports through April 30, 2025: Mr. Noel presented the unaudited financials. After discussion, President Whittemore moved to approve the Unaudited Financial Reports through April 30, 2025, as presented; seconded by Director Issacson. Motion passed unanimously.
 - b. Ratify and Approve Payables through May 12, 2025: Mr. Noel presented the Payables for the period. After discussion, Director Deramus motioned to approve the payables as presented; seconded by Director Seachris. Motion passed unanimously.
8. Cascade Volunteer Fire Department Chief's Report:

Chief Bodine reported that there are currently 16 active members, 2 of which are retired-active and 3 are auxiliary members. Truck 1810 is still waiting for the scheduled maintenance for the month. Once the pump is tested, the truck will be appraised. The new module for the anti-theft security is still on its way for 1820. Flow testing for the SCBA's is happening this week. The chipper event was a success for the Department this past month. The department is applying for a \$10,000 grant in the month of June with State Farm and the National Volunteer Fire Fighter's Association. The Department is looking to get a quote from Earthwise to switch the trash service since they did such a great job helping with the chipper event.
9. Old Business:
 - a. VHF Communications Tower Damage: Director Deramus discussed that they are waiting for the new parts to come in to fix the tower damage under the previously approved quote. Once the work is completed, the invoice will be shared with Green Mountain Falls Fire Protection District as they are covering 50% of the invoice.
 - b. Increased Response to Calls – Committee Update: President Whittemore divulged his discussion with the Volunteer Fire Department regarding the recommended employment model, and the feedback was positive. The Department had concern regarding the per-month call requirement if an individual was on vacation. At the Department meeting tomorrow, there will be a discussion about moving the call requirement to a quarterly basis. Chief Bodine is receiving quotes for a proper system for scheduling the volunteers and tracking the times and calls.

- c. Library Building: President Whittemore informed the board that the PPLD Board does not like the idea of spending \$490,000 on the building. The PPLD Board would like to table this discussion until media coverage diminishes from the closing of different branches and then will re-consider the purchase of the building in the \$400,000 range.

10. Legal Matters: No discussion.

11. New Business: There was no new business.

11. Adjourn: President Whittemore adjourned the meeting at 7:23 PM.

- a. Next Regular Meeting scheduled: June 9, 2025, at 6:30 PM.


Submitted by: Recording Secretary

THESE MINUTES ARE APPROVED AS THE OFFICIAL MAY 12, 2025 REGULAR MEETING MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT.


Approved by: Secretary of the Board