WSDM MANAGERS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CASCADE FIRE PROTECTION DISTRICT HELD MARCH 10, 2025 AT 6:30 PM

Pursuant to the posted notice, the regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, March 10, at 6:30 PM, at 8015 Severy Road, Cascade, CO, and via tele/videoconference: https://video.cloudoffice.avaya.com/join/140528060

Attendance:

In attendance were Directors:

Mike Whittemore,	President
Steve Lewis,	Treasurer
Quentin Deramus,	Assistant Secretary
Bruce Seachris,	Assistant Secretary

Directors Absent

Farris Issacson,	Assistant Secretary (excused)

Also in attendance were:

Adam Noel,	District Manager
Karen Bodine,	Fire Chief

1. Call to Order:
   The meeting was called to order at 6:31 PM by President Whittemore.

2. Declaration of Quorum/Director Qualifications/ Disclosure Matters:
   Management, Adam Noel, indicated that a quorum of the Boards was present, stating that each Director has been qualified as an eligible elector of the District pursuant to Colorado law. The Directors confirmed their qualifications. Mr. Noel informed the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Mr. Noel reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State's Office and the Boards at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Mr. Noel inquired into whether members of the Boards had any additional disclosures of potential or existing conflicts of interest regarding any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Board determined that the participation of the members present was necessary to obtain quorum or otherwise enable the Board to act.

3. Approval of Agenda:
   President Whittemore moved to approve the Agenda as amended, removing item 8d.; seconded by Director Lewis. Motion passed unanimously.
4. Pension Board Meeting: Quorum not achieved, postponed to April Board Meeting.

5. Approval of February 10, 2025 Regular Board Meeting Minutes:
   After review, Director Lewis moved to approve the February 10, 2025, Regular Board Meeting Minutes as presented, seconded by Director Seachris. Motion passed unanimously.

6. Financial Matters:
   a. Approve Unaudited Financial Reports through February 28, 2025: Mr. Noel presented the unaudited financials. After discussion, Director Lewis moved to approve the Unaudited Financial Reports through February 28, 2025, as presented; seconded by Director Seachris. Motion passed unanimously.
   b. Ratify and Approve Payables through March 10, 2025: Mr. Noel presented the Payables for the period. After discussion, Director Seachris motioned to approve the payables as presented; seconded by Director Deramus. Motion passed unanimously.

7. Cascade Volunteer Fire Department Chief's Report:
   Chief Bodine reported that there are currently 14 active members, 2 of which are retired-active and 3 are auxiliary members. There are 2 leads for potential new members of the Department. There have been 57 calls in 2025, with 11 Green Mountain Falls responses in January, 14 Green Mountain Falls responses in February, and 2 Green Mountain Falls responses to-date in March. Truck 1840 was serviced in March and the Department is working on a future truck maintenance schedule. The Fenton Fire appraisal for truck 1820 came in between $20K-$25K, which was lower than expected because it failed its last pump test. This will be fixed and information will be re-submitted for an updated appraisal. A quote was received in the amount of $9,437 plus $1-5K for the VHF repeater replacement. Director Deramus is looking for used equipment that is compatible with the existing system and will report back to the board.

8. Old Business:
   a. VHF Communications Tower Damage: This was discussed in the previous Chief Report.
   b. Increased Response to Calls – Committee Update: President Whittemore will have an update to the Board in April.
   c. Library Building: President Whittemore informed the board that the District had to spend $988 on a furnace repair in the library building that shut the library down for 2-3 days. The appraisal for the library building came in at $490,000.

9. Legal Matters: No discussion.

10. New Business:
   a. Review and Approve 2024 Audit Exemption Resolution: Mr. Noel presented the 2024 Audit Exemption Resolution. After discussion, President Whittemore motioned to approve the resolution as presented; seconded by Director Lewis. Motion passed unanimously.
   b. Review and Approve Financial Review – BiggsKofford: Mr. Noel presented the BiggsKofford Engagement Proposal for Financial Review in the amount of $3,000. After discussion, Director Seachris motioned to approve the BiggsKofford Engagement Proposal for Financial Review in the amount of $3,000; seconded by President Whittemore. Motion passed unanimously.

11. Adjourn: President Whittemore adjourned the meeting at 7:29 PM.
    a. Next Regular Meeting scheduled: April 14, 2025, at 6:30 PM.

Submitted by: Recording Secretary

THESE MINUTES ARE APPROVED AS THE OFFICIAL MARCH 10, 2025 REGULAR MEETING MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT.

Approved by: Secretary of the Board