

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
CASCADE FIRE PROTECTION DISTRICT  
HELD MARCH 11, 2024, AT 6:30 PM**

A regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, March 11, 2024, at 6:30 PM, at Cascade Fire Station, 8015 Severy Road, Cascade, CO, and via video teleconference. The meeting was open to the public.

**Directors in Attendance:**

Mike Whittemore  
Quentin Deramus (Excused)  
Steve Lewis  
Farris Issacson  
Bruce Seachris

**Also in Attendance:**

Adam Noel, WSDM District Managers  
Chief Karen Bodine, Cascade Volunteer Fire Department

1. **Call to Order:** President Whittemore called the meeting to order at 6:30 p.m.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** President Whittemore confirmed a quorum was present.
3. **Approval of Agenda:** Director Issacson moved to approve the Agenda as presented; seconded by Director Lewis. Motion passed unanimously.
4. **Approval of Board Meeting Minutes – February 12, 2024:** After review, Director Lewis moved to approve the February 12, 2024 Minutes; seconded by Director Seachris. Motion passed unanimously.
5. **Financial Matters**
  - a. **Acceptance of Unaudited Financial Statements as of February 29, 2024 – Balance Sheet and Profit and Loss/Budget Report:** Mr. Noel presented the Unaudited Financial Statements as of February 29, 2024. After review, President Whittemore moved to approve the Unaudited Financial Statements as of February 29, 2024; seconded by Director Seachris. Motion passed unanimously.
  - b. **Ratification and Approval of Payables for the period ending March 11, 2024:** Mr. Noel presented the Payables for the period ending March 11, 2024. After review, Director Seachris moved to approve the Payables for the period ending March 11, 2024; seconded by Director Issacson. Motion passed unanimously.
6. **Cascade Volunteer Fire Department Chief's Report:** Chief Bodine presented the Chief's Report. She noted the ISO rating has moved up from a 5 to a 4 which is an

improvement due to water source and education/training. She reported that Fire Engine #1820 is at the CSFD repair shop due to a pump issue.

**7. Old Business**

- a. VHF Communications Tower Damage: Mr. Noel discussed the VHF communications tower damage and noted that Cascade Metro District has provided written approval to allow the repairs needed.
- b. Increased Response to Calls: The Board discussed and reviewed the stipulations and differences between employees and contractors regarding the Cascade volunteer fire department staff and how the District can provide an increased response to calls. President Whittemore provided a review of the volunteer fire department member program requirements including the compensation model and requiring that department members apply for the program. The Board requested Chief Bodine present this program model to the fire department members and provide feedback.

**8. Legal Matters:** There were no legal matters.

**9. New Business**

- a. 2023 Audit Exemption: Mr. Noel presented the Resolution for the 2023 Audit Exemption. After review, President Whittemore moved to approve the Resolution for the 2023 Audit Exemption; seconded by Director Seachris. Motion passed unanimously.

**10. Executive Session:** The Board determined there was no need for an executive session.

**11. Public Comment:** There was no public comment.


**12. Other Business**

- a. Next Meeting scheduled for April 8, 2024 at 6:30 p.m.

**13. Adjournment:** The Board unanimously adjourned the meeting at 7:30 p.m.

Respectfully submitted,

By:

  
\_\_\_\_\_  
Secretary for the Meeting

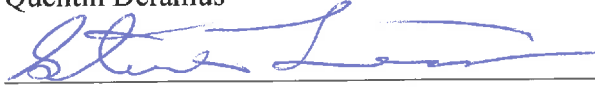
THESE MINUTES ARE APPROVED AS THE OFFICIAL MARCH 11, 2024 MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

  
\_\_\_\_\_

Mike Whitemore


---

Quentin Deramus



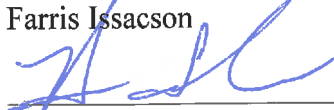
---

Steve Lewis



---

Farris Issacson



---

Bruce Seachris