

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CASCADE FIRE PROTECTION DISTRICT
HELD FEBRUARY 12, 2024, AT 6:30 PM**

A regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, February 12, 2024, at 6:30 PM, at Cascade Fire Station, 8015 Severy Road, Cascade, CO, and via video teleconference. The meeting was open to the public.

Directors in Attendance:

Mike Whittemore
Quentin Deramus
Steve Lewis
Farris Issacson
Bruce Seachris

Also in Attendance:

Adam Noel, WSDM District Managers
Chief Karen Bodine, Cascade Volunteer Fire Department
Tane Brown, Pension Board
Erik Eide, Cascade Volunteer Fire Department

1. **Call to Order:** President Whittemore called the meeting to order at 6:31 p.m.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** President Whittemore confirmed a quorum was present.
3. **Approval of Agenda:** Director Seachris moved to approve the Agenda as presented; seconded by Director Lewis. Motion passed unanimously.
4. **Pension Board Meeting:** The Board opened the Pension Board Meeting at 6:33 p.m.
5. **Approval of Board Meeting Minutes – January 8, 2024:** After review, Director Issacson moved to approve the January 8, 2024 Minutes; seconded by Director Seachris. Motion passed unanimously.
6. **Financial Matters**
 - a. **Acceptance of Unaudited Financial Statements as of January 31, 2024 – Balance Sheet and Profit and Loss/Budget Report:** Mr. Noel presented the Unaudited Financial Statements as of January 31, 2024. After review, President Whittemore moved to approve the Unaudited Financial Statements as of January 31, 2024; seconded by Director Seachris. Motion passed unanimously.
 - b. **Ratification and Approval of Payables for the period ending February 12, 2024:** Mr. Noel presented the Payables for the period ending February 12, 2024. After review, Director Seachris moved to approve the Payables for the period ending February 12, 2024; seconded by President Whittemore. Motion passed unanimously.

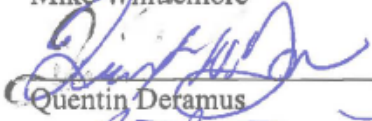
7. **Cascade Volunteer Fire Department Chief's Report:** Chief Bodine presented the Chief's Report. Chief Bodine presented a proposal that was approved by the fire department for five new Tecgen gear sets for \$3,731.25, and five pairs of boots would cost approximately \$2,000. The Board noted it would be within budget for capital improvements and had no objection. The Board and Chief Bodine discussed the importance of cooperation between the fire department and the District.
8. **Old Business**
 - a. FPPA Census: The Board discussed the FPPA Census and President Whittemore confirmed the Census Report was completed and filed in January.
 - b. VHF Communications Tower Damage: Mr. Noel discussed the VHF communications tower damage and noted they need to provide an email describing the issue and if it can be repaired to the Cascade Metro District who owns the property.
9. **Legal Matters:** There were no legal matters.
10. **New Business**
 - a. 2024 Discussion of Increased response to calls: The Board discussed the goal of providing adequate response to calls in 2024. Chief Bodine and the Board discussed options such as implementing a pay-per-call system and incentives to get certifications. The Board agreed to discuss this issue further at the next meeting, potentially under Executive Session for personnel matters.
 - b. Discussion of selling truck 1820: Chief Bodine reported that the mechanic is researching and will help determine the proper selling price and value for truck 1820.
 - c. 2024 Insurance Renewal – Effective 3.1.24: Mr. Noel presented the 2024 Insurance Renewal proposal. The Board discussed needing a more accurate value of the fire station for insurance purposes. After review, President Whittemore moved to approve the 2024 Insurance Renewal; seconded by Director Deramus. Motion passed unanimously.
 - d. The Board discussed the District's CDs are coming due in March and agreed to roll the funds over for comparable rates. Director Issacson moved to roll the funds over for a reasonable rate; seconded by Director Seachris. Motion passed unanimously. The Board discussed insurance coverage for the accounts and agreed to find more information.
11. **Public Comment:** There was no public comment.
12. **Other Business**
 - a. Next Meeting scheduled for March 11, 2024 at 6:30 p.m.
13. **Adjournment:** The Board unanimously adjourned the meeting at 8:24 p.m.

Respectfully submitted,
By: 
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL FEBRUARY 12, 2024
MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT BY THE BOARD OF
DIRECTORS SIGNING BELOW:



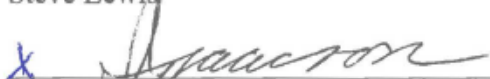
Mike Whitemore



Quentin Deramus



Steve Lewis

x 

Farris Issacson



Bruce Seachris