

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
CASCADE FIRE PROTECTION DISTRICT  
HELD OCTOBER 9, 2023, AT 7:00 PM**

A regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, October 9, 2023, at 7:00 PM, at Cascade Fire Station, 8015 Severy Road, Cascade, CO, and via video teleconference. The meeting was open to the public.

**Directors in Attendance:**

Mike Whittemore  
Quentin Deramus  
Steve Lewis  
Farris Issacson  
Bruce Seachris

**Also in Attendance:**


Adam Noel, WSDM District Managers

1. **Call to Order:** President Whittemore called the meeting to order at 7:01 PM.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** President Whittemore confirmed a quorum was present.
3. **Approval of Agenda:** Director Lewis moved to approve the Agenda as presented; seconded by Director Issacson. Motion passed unanimously.
4. **Approval of Board Meeting Minutes – September 11, 2023:** After review, Director Lewis moved to approve the September 11, 2023 Minutes; seconded by Director Seachris. Motion passed unanimously.
5. **Financial Matters**
  - a. Acceptance of Unaudited Financial Statements as of September 30, 2023 – Balance Sheet and Profit and Loss/Budget Report: Mr. Noel presented the Unaudited Financial Statements as of September 30, 2023 including the balance sheet and profit and loss/budget report. Mr. Noel discussed the draft 2024 budget and noted it will be distributed to the Board tomorrow for review prior to the next meeting. After review, Director Seachris moved to approve the Unaudited Financial Statements as of September 30, 2023; seconded by Director Issacson. Motion passed unanimously.
  - b. Ratification and Approval of Payables for the period ending October 9, 2023: Mr. Noel presented the payables. After review, Director Seachris moved to approve the payables for the period ending October 9, 2023; seconded by Director Issacson. Motion passed unanimously.

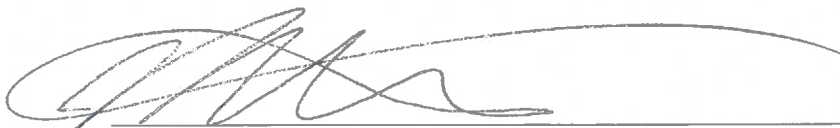
6. **Cascade Volunteer Fire Department Chief's Report:** Mr. Noel presented the Chief's Report provided by Chief Bodine.
7. **Old Business**
  - a. CSFD/PPAM Agreement Update: Mr. Noel noted the Agreement was being reviewed by CSFD legal counsel, but there are no other updates.
  - b. Pikes Peak Library Lease Discussion: President Whittemore reported that he met with the Pikes Peak Library and presented the comps for rental rates and the Library found them acceptable. The Board reviewed the proposed lease agreement with the Pikes Peak Library that includes a gradual increase to the new rental rate of \$1.00/SQFT and a 10-year term. After the 10-year term, it is an annual renewable subject to both parties. Director Lewis moved to approve the lease agreement with the rental increase structure and 10-year term; seconded by Director Issacson. Motion passed unanimously.
8. **New Business:** The Board discussed getting bids for repairs to the wall on the west side of the fire station property. The Board tentatively scheduled the annual dinner for December 7<sup>th</sup> or 8<sup>th</sup>. @6PM
9. **Public Comment:** There was no public comment.
10. **Other Business**
  - a. Next Meeting Scheduled for November 13, 2023, at 7:00 PM.
11. **Adjournment:** The Board unanimously adjourned the meeting at 8:00 PM.

Respectfully submitted,

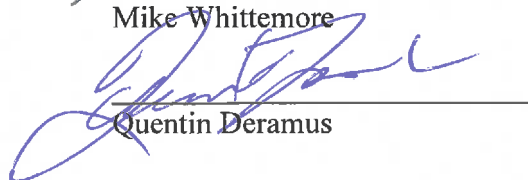
By:

  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL OCTOBER 9, 2023 MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:



Mike Whittemore



Quentin Deramus



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Steve Lewis



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Farris Issacson

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Bruce Seachris