



**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
GREEN MOUNTAIN FALLS / CHIPITA PARK FIRE PROTECTION DISTRICT
HELD NOVEMBER 9, 2023, AT 6:30 P.M.**

Pursuant to posted notice, the regular meeting of the Board of Directors of the Green Mountain Falls / Chipita Park Fire Protection District was held on Thursday, November 9, 2023, at 6:30 PM, at Green Mountain Falls Fire Station, 2 Carsell Way, Green Mountain Falls, CO 80819, and via tele/video conference.

Attendance

In attendance were Directors:

Steve Walsh, President
Dan May, Director (Excused)
George Allen, Secretary
Megan Kelly, Director
Susan Turnbull, Treasurer

Also in attendance were:

Adam Noel, WSDM District Managers
Kevin Walker, WSDM District Managers
Chief Stephen Murphy, Green Mountain Falls Fire

1. Call to Order: President Walsh called the meeting to order at 6:30 p.m.

2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures: President Walsh confirmed a quorum was present with Director May excused.

3. Approval of the Agenda: Director Kelly moved to approve the Agenda as presented; seconded by President Walsh. Motion passed unanimously.

4. Chief's Report: Chief Murphy presented the Chief's Report.

5. Approval of Board Meeting Minutes from October 12, 2023 Meeting: After review, Director Allen moved to approve the October 12, 2023 Meeting Minutes; seconded by Director Turnbull. Motion passed unanimously.

6. Treasurer Report

- a. Acceptance of Unaudited Financial Statements as of October 31, 2023 – Balance Sheet and Profit and Loss/Budget Report: Director Turnbull presented the Unaudited Financial Statements as of October 31, 2023. After review, Director Allen moved to approve the Unaudited Financial Statements as of October 31, 2023; seconded by President Walsh. Motion passed unanimously.
- b. Reading of Monthly Bills & Cash Transfer Bills Were Submitted in the Amount of \$, Transfer of \$: The Board reviewed the monthly bills. The monthly bills and cash transfer bills were submitted

in the amount of \$9,072.03 and a transfer of \$12,400. Director Allen moved to approve the transfer of \$ and the monthly bills of \$; seconded by President Walsh. Motion passed unanimously.

- c. Capital Project Fund Report: Director Turnbull discussed that she is making progress on creating a capital project fund report.
- d. Budget Hearing for the 2024 Budget and Consider Approval of Resolution Adopting 2024 budget: President Walsh opened the Public Hearing on the 2024 Budget. Mr. Walker presented the 2024 Budget. After no public comment, the public hearing was closed. The Board reviewed the 2024 Budget in detail. Director Kelly moved to enter Executive Session pursuant to (§24-6-402(4)(f) C.R.S.) to discuss personnel matters; seconded by President Walsh. Motion passed unanimously at 7:40 p.m. President Walsh moved to exit Executive Session; seconded by Director Allen. Motion passed unanimously at 7:50 p.m. After review, Director Turnbull moved to approve the 2024 Budget and Resolution Adopting 2024 Budget as amended and to include the lower levy for general operating expenses at 7.372 mills; seconded by Director Allen. Motion passed unanimously.
- e. Gift Card Discussion: The Board discussed giving gift cards to show appreciation for the volunteer firefighters and Fire Chief. President Walsh moved to approve \$250 gift cards for volunteers and \$1000 for the Fire Chief; seconded by Director Allen. Motion passed with Director Kelly abstaining.

7. Legal Matters

- a. Review and Consider Approval of the 2024 Annual Administrative Resolution: Mr. Noel presented the 2024 Annual Administrative Resolution. After review, President Walsh moved to approve the 2024 Annual Administrative Resolution; seconded by Director Turnbull. Motion passed unanimously.
- b. Review and Consider Approval of the 2024 WSDM Engagement Letter: Mr. Noel presented the 2024 WSDM Engagement Letter. Director Allen commented that he would like additional options for district management or negotiate the rate with WSDM. The Board discussed exploring other options this year and preparing for the 2025 district management contract. After discussion, Director Turnbull moved to approve the 2024 WSDM Engagement Letter; seconded by Director Kelly. Motion passed with Director Allen voting against.

8. Equipment Report

- a. Generator: The Board discussed that this item can be removed from the Agenda.

9. New Business:

- a. FPPA Retirement/Pension Board Meeting: The Board tabled this item for the January meeting.
- b. Bill.com Alternatives: The Board discussed issues with Bill.com. The Board discussed looking into alternatives and noted that switching would require a transition period.

10. Old Business

- a. Manager Report: There was no update.
- b. Facilities Report: Director Allen provided a report on the facilities. The Board discussed the insurance payment for roof replacement. The Board agreed that the roof is in good condition and does not need to be replaced right now.
- c. Maintenance Plans: The Board reviewed the maintenance plans.
- d. Forensic Engineer: The Board discussed that this item can be removed from the Agenda.

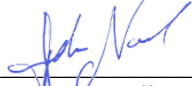
11. Public Comment: There was no public comment.

12. Other Business

a. Next Meeting scheduled for December 14, 2023, at 6:30 p.m.

13. Adjournment: The Board unanimously adjourned the meeting at 8:30 p.m.

Respectfully Submitted,
WSDM District Managers



By Recording Secretary