



**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
GREEN MOUNTAIN FALLS / CHIPITA PARK FIRE PROTECTION DISTRICT  
HELD OCTOBER 12, 2023, AT 6:30 P.M.**

Pursuant to posted notice, the regular meeting of the Board of Directors of the Green Mountain Falls / Chipita Park Fire Protection District was held on Thursday, October 12, 2023, at 6:30 PM, at Green Mountain Falls Fire Station, 2 Carsell Way, Green Mountain Falls, CO 80819, and via tele/video conference.

Attendance

In attendance were Directors:

Steve Walsh, President  
Dan May, Director  
George Allen, Secretary  
Megan Kelly, Director (Excused)  
Susan Turnbull, Treasurer

Also in attendance were:

Adam Noel, WSDM District Managers  
Kevin Walker, WSDM District Managers  
Chief Stephen Murphy, Green Mountain Falls Fire  
Dave and Creta Woodrich, Members of the public

1. Call to Order: President Walsh called the meeting to order at 6:34 PM.

2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures: President Walsh confirmed a quorum was present with Director Kelly excused.

3. Approval of the Agenda: Director May moved to approve the Agenda as presented; seconded by President Walsh. Motion passed unanimously.

4. Chief's Report: Chief Murphy presented the Chief's Report. Two new streetlights will be installed in early November. Chief Murphy discussed the new patient tracking app, Pulsara that is provided by the State. Chief Murphy provided a report on the emergency response calls; 53 calls in August, 44 calls in September, and 360 calls total for the year.

5. Approval of Board Meeting Minutes from September 14, 2023 Meeting: After review, Director Turnbull moved to approve the September 14, 2023 Meeting Minutes; seconded by Director Allen. Motion passed unanimously.

6. Treasurer Report

- a. Acceptance of Unaudited Financial Statements as of September 30, 2023 – Balance Sheet and Profit and Loss/Budget Report: Director Turnbull presented the Unaudited Financial Statements as of September 30, 2023. After review, Director Allen moved to approve the Unaudited Financial Statements as of September 30, 2023; seconded by President Walsh. Motion passed unanimously.
- b. Reading of Monthly Bills & Cash Transfer Bills Were Submitted in the Amount of \$19,128, Transfer of \$: The Board reviewed the monthly bills. The monthly bills and cash transfer bills were submitted in the amount of \$19,128 and a transfer of \$13,000. Director Allen moved to approve the transfer of \$13,000 and the monthly bills of \$19,128; seconded by President Walsh. Motion passed unanimously.
- c. Capital Project Fund Report: Director Turnbull discussed the capital project fund report and requested a list of District assets.

#### 7. Equipment Report

- a. Update on 862: The Board discussed the status of getting truck #862 registered and titled.
- b. Generator: The Board discussed the generator is waiting on a part that has been delayed since August.

#### 8. New Business:

- a. FPPA Retirement/Pension Board Meeting: The Board discussed the FPPA Retirement and Pension Board. Director Allen suggested tabling this item until after the Budget discussions.
- b. Bill.com Alternatives: The Board discussed concerns with the Bill.com process delaying payments. Director Turnbull will get with the WSDM accounting staff to review the bill pay process.

#### 9. Old Business

- a. Manager Report: There was no discussion.
- b. Chief Murphy Medical/Health Coverage: The Board removed this item from the Agenda.
- c. Facilities Report: Director Allen provided a report on the facilities.
- d. Maintenance plans: The Board reviewed the maintenance plans.
- e. Forensic Engineer: Director Allen presented the Report done by the Forensic Engineer that shows the cracks are a result of normal settling. The cosmetic repairs will be done and will help gauge if the building continues to settle. The cost for the forensic report was \$1,100. The Board formally requested the Engineer's Forensic Report be included in the Meeting Minutes and confirmed that the recommended repairs will be made to the building.

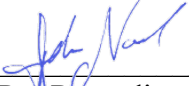
10. Public Comment: There was no public comment.

#### 11. Other Business

- a. Next Meeting scheduled for November 9, 2023, at 6:30 p.m.

12. Adjournment: The Board unanimously adjourned the meeting at 7:40 p.m.

Respectfully Submitted,  
WSDM District Managers

  
\_\_\_\_\_  
By, Recording Secretary