



**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
CONSTITUTION HEIGHTS METROPOLITAN DISTRICT
HELD NOVEMBER 8, 2022
AT 1:00 PM**

Pursuant to posted notice, the special meeting of the Board of Directors of the Constitution Heights Metropolitan District was held on Tuesday, November 8, 2022, at 614 N Tejon St., Colorado Springs, CO 80903 and virtually via video teleconference.

In attendance were Directors:

Gregory Driscoll, President
Terry Schooler, Director

Also in attendance were:

Rebecca Hardekopf, WSDM
Adam Noel, WSDM

1. Call to Order/Introductions: The meeting was called to order at 1:44 PM by Ms. Hardekopf. Ms. Hardekopf indicated that a quorum was present, and that all qualifications and conflicts of interest have been filed with today's agenda with the Secretary of State 72 hours in advance of the meeting.
2. Approval of the Agenda: President Driscoll moved to approve the Agenda as presented; seconded by Director Schooler. Motion passed unanimously.
3. Approval of December 3, 2021 Minutes: After review, Director Schooler moved to approve the December 3, 2021 Minutes; seconded by President Driscoll. Motion passed unanimously.
4. Public Comment: There was no public comment.
5. Legal Matters
 - a. Review and Consider Approval of the 2023 Election Resolution: Ms. Hardekopf noted the Resolution appoints White Bear Ankele Tanaka & Waldron as the Designated Election Official. Director Schooler moved to approve the 2023 Election Resolution; seconded by President Driscoll. Motion passed unanimously.
 - b. Review and Consider Approval of the 2023 WSDM Engagement Letter: Director Schooler moved to approve the 2023 WSDM Engagement Letter; seconded by President Driscoll. Motion passed unanimously.

- c. Review and Consider Approval of the BiggsKofford 2022 Audit Letter: Director Schooler moved to approve the BiggsKofford 2022 Audit Letter; seconded by President Driscoll. Motion passed unanimously.
 - d. Review and Consider Approval of the 2023 Administrative Resolution: Director Schooler moved to approve the 2023 Administrative Resolution; seconded by President Driscoll. Motion passed unanimously.
6. Financial Report
- a. Consider Approval of Unaudited Financial Statements dated October 31, 2022: After review, Director Schooler moved to approve the Unaudited Financial Statements dated October 31, 2022; seconded by President Driscoll. Motion passed unanimously.
 - b. Ratify Payables through November 8, 2022: After review, Director Schooler moved to ratify the Payables through November 8, 2022; seconded by President Driscoll. Motion passed unanimously.
 - c. 2022 Budget Amendment Hearing: Director Schooler moved to open the Public Hearing on the 2022 Budget Amendment; seconded by President Driscoll. Motion passed unanimously. After no public comment, Director Schooler moved to close the Public Hearing; seconded by President Driscoll. Motion passed unanimously.
 - d. Budget Hearing for 2023 Budget: Director Schooler moved to open the Public Hearing on the 2023 Budget; seconded by President Driscoll. Motion passed unanimously. After no public comment, Director Schooler moved to close the Public Hearing; seconded by President Driscoll. Motion passed unanimously.
 - e. Review and Consider Approval of Resolutions for Approval of 2023 Budget and 2022 Budget Amendment: Ms. Hardekopf presented the 2022 Budget Amendment and 2023 Budget. After review, Director Schooler moved to approve the Resolutions for Approval of 2023 Budget and 2022 Budget Amendment; seconded by President Driscoll. Motion passed unanimously.
 - f. The Board agreed to keep the Board meeting schedule the same for 2023.
7. Adjournment: The Board adjourned the meeting at 1:52 PM.

Respectfully Submitted,

By: Recording Secretary