

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CASCADE FIRE PROTECTION DISTRICT
HELD MAY 8, 2023, AT 7:00 PM**

A regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, May 8, 2023, at 7:00 PM, at Cascade Fire Station, 8015 Severy Road, Cascade, CO, and via video teleconference. The meeting was open to the public.

Directors in Attendance:

Mike Whitemore (Excused)
Quentin Deramus (Excused)
Steve Lewis
Farris Issacson
Bruce Seachris

Also in Attendance:

Adam Noel, WSDM District Managers
Chief Karen Bodine, Cascade Volunteer Fire Department

1. **Call to Order:** Mr. Noel called the meeting to order at 7:07 PM.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** Mr. Noel confirmed a quorum was present. Mr. Noel explained that Directors Lewis and Deramus will need to complete their Oaths of Office.
3. **Pension Board Meeting:** Mr. Noel noted that Mr. Brown was unable to attend the meeting. Chief Bodine reported he is finishing up the new members in the FTPA and the last check for the 2022 Actuarial has not been done yet.
4. **Oaths of Office:** Director Lewis completed and signed his Oath of Office.
5. **Approval of Agenda:** Director Issacson moved to approve the Agenda as presented; seconded by Director Seachris. Motion passed unanimously.
6. **Approval of Board Meeting Minutes – April 10, 2023:** After review, Director Lewis moved to approve the April 10, 2023 Board Meeting Minutes; seconded by Director Seachris. Motion passed unanimously.
7. **Financial Matters**
 - a. **Acceptance of Unaudited Financial Statements as of April 30, 2023 – Balance Sheet and Profit and Loss/Budget Report:** Mr. Noel presented the Unaudited Financial Statements as of April 30, 2023. Director Lewis noted the CDs have already gained interest. After review, Director Seachris moved to accept the Unaudited Financial Statements as

presented; seconded by Director Issacson. Motion passed unanimously.

- b. Ratification and Approval of Payables for the period ending May 8, 2023: Mr. Noel presented the Payables for the period ending May 8, 2023. After review, Director Issacson moved to ratify and approve the Payables for the period ending May 8, 2023; seconded by Director Seachris. Motion passed unanimously.

8. Cascade Volunteer Fire Department Chief's Report: Chief Karen Bodine presented the Chief's Report. She discussed a situation with their reporting system, and they are currently out of compliance with the medical reports since April. She is working with ESO to transition to the new medical reporting system which will put them back in compliance but will cost more. The fire reporting system will also need to be transitioned to a new system but not until September. After discussion, Director Seachris moved to approve the \$1,885 quote for patient care reporting to be back in compliance; seconded by Director Issacson. Motion passed unanimously. Chief Bodine presented two quotes for pest control at the fire station buildings and library. She recommended proceeding with High Country based on their affordable quote. After review, Director Issacson moved to approve the quote for High Country pest control for all three buildings for \$245 setup and \$167 quarterly; seconded by Director Seachris. Motion passed unanimously.

9. Old Business: There was no discussion.

10. New Business: There was no discussion.

11. Public Comment: There was no public comment.

12. Other Business

- a. Next Meeting Scheduled for June 12, 2023, at 7:00 PM.

13. Adjournment: The Board unanimously adjourned the meeting at 7:30 PM.

Respectfully submitted,

By:


Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MAY 8, 2023 MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Mike Whittemore

Quentin Deramus

x



Steve Lewis

x



Farris Issacson

x



Bruce Seachris