

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CASCADE FIRE PROTECTION DISTRICT
HELD JANUARY 9, 2023, AT 7:00 PM**

A regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, January 9, 2023, at 7:00 PM, at Cascade Fire Station, 8015 Severy Road, Cascade, CO, and via video teleconference. The meeting was open to the public.

Directors in Attendance:

Mike Whittemore
Quentin Deramus (Excused)
Steve Lewis
Farris Issacson
Bruce Seachris

Also in Attendance:

Adam Noel, WSDM District Managers

1. **Call to Order:** President Whittemore called the meeting to order at 7:03 PM.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** President Whittemore confirmed a quorum was present.
3. **Approval of Agenda:** Mr. Noel added agenda item 8.b. Insurance Provider. Director Lewis moved to approve the agenda as amended; seconded by Director Seachris. Motion passed unanimously.
4. **Approval of Board Meeting Minutes – from the meeting on November 14, 2022:** After review, Director Issacson moved to approve the November 14, 2022, Meeting Minutes; seconded by Director Seachris. Motion passed unanimously.
5. **Financial Matters**
 - a. Acceptance of Unaudited Financial Statements as of November 30, 2022, and December 31, 2022 – Balance Sheet and Profit and Loss/Budget Report: Mr. Noel presented the Unaudited Financial Statements. After review, Director Seachris moved to accept the Unaudited Financial Statements; seconded by Director Lewis. Motion passed unanimously.
 - b. Ratification and Approval of Payables for the period ending January 9, 2023: Mr. Noel presented the Payables. The Board reviewed the WSDM invoice for grant writing. Director Seachris moved to pay WSDM \$1,500 for their grant writing labor related to pursuit of the 2022 mitigation grant; seconded by Director Issacson. Motion passed unanimously. After review, Director Seachris moved to approve the Payables for the period ending January 9, 2023, with the correction of the typo on the utilities invoice that

should be 2023; seconded by Director Issacson. Motion passed unanimously.

6. Cascade Volunteer Fire Department Chief's Report: There was no discussion.

7. Old Business: There was no discussion.

8. New Business

- a. SAFER Grant: Mr. Noel reported the SAFER grant is officially open and accepting applications as of today. There is a meeting with Green Mountain Falls on Wednesday to discuss the details and coordination of the grant application process. The SAFER grant targets staffing and can be used to hire firefighters or for recruitment and retention of volunteer firefighters. It is a 2-year performance, 2024 to 2026.
- b. Insurance Provider: Mr. Noel informed the Board that insurance has dropped the primary choice care provider, Health Quest Medical effective March 12, 2023. Insurance has provided a list of alternative care providers and Mr. Noel selected the two closest.

9. Public Comment: There was no public comment.

10. Other Business

- a. Next Meeting Scheduled for February 13, 2023, at 7:00 PM.

11. Adjournment: Director Lewis moved to adjourn at 7:55 PM; seconded by Director Seachris. Motion passed unanimously.

Respectfully submitted,

By:



Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JANUARY 9, 2023, MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Mike Whitemore

Quentin Deramus

Steve Lewis

Farris Issacson

Bruce Seachris