

GREEN MOUNTAIN FALLS/CHIPITA PARK
FIRE PROTECTION DISTRICT
MEETING OF THE BOARD OF DIRECTORS
MINUTES for the regular District Board Meeting of November 10, 2022

Attendance

In attendance were Directors:

Steve Walsh, President
Megan Kelly, Director
Gary Florence, Treasurer
Richard Bowman, Director

Also in attendance were:

Adam Noel, WSDM District Managers
George Allen, Green Mountain Falls Resident
Susan Turnbull, Green Mountain Falls Resident
Nate Scott, CUSP Representative

Excused Absence:

Dana Fuller, Secretary

Call to Order/Declaration of Quorum: President Walsh called the meeting to order at 6:31PM and confirmed quorum with 4 directors present.

- I. Accept the Resignation of Richard Bowman and Dana Fuller:** Director Bowman made a motion to accept the resignation of Director Bowman and Secretary Fuller; seconded by Director Kelly. Motion passed unanimously. Let the record reflect that President Walsh and the Board of Directors thanked Director Bowman and Secretary Fuller for their time on the Board of Directors.
- II. Swear in New Board Member:** President Walsh swore in new Director, George Allen, to fill the vacancy left by Director Bowman.
- III. Approval of October 13, 2022, Minutes:**
 - a. Director Kelly moved to approve the Minutes from October 13, 2022; seconded by Director Allen. Motion passed unanimously.
- IV. Treasurer Report for October 2022 and Reading of the Monthly Bills & Cash Transfer:**
 - a. Treasurer Florence presented the October 2022 financial report. Bills were submitted in the amount of \$8,098.25 and a transfer of \$16,000 was requested.
 - b. Additions, subtractions or corrections: No changes needed.
 - c. Motion to Approve: Director Kelly moved to approve the October 2022 financials as presented and the transfer of \$16,000; seconded by President Walsh. Motion passed unanimously.

V. Equipment Report: None.

VI. Upcoming Purchases: Treasurer Florence announced the upcoming payment to FPPA in December of 2022 in the amount of \$23,677.

VII. Legal Matters:

- a. Review and Consider Approval of the 2023 Annual Administrative Resolution: Mr. Noel presented the 2023 Annual Administrative Resolution. Treasurer Florence moved to approve the 2023 Annual Administrative Resolution as presented; seconded by President Walsh. Motion passed unanimously.
- b. Review and Consider Approval of the May 2023 Election Resolution: Mr. Noel presented the 2023 Election Resolution which names WSDM District Managers as the Designated Election Official. Treasurer Florence moved to approve the May 2023 Election Resolution as presented; seconded by Director Allen. Motion passed unanimously.
- c. Review and Consider Approval of the 2023 WSDM Engagement Letter: Director Kelly moved to approve the 2023 WSDM Engagement Letter; seconded by Treasurer Florence. Motion passed unanimously.

VIII. New Business:

- a. Budget Hearing for the 2023 Budget and Consider Approval of Resolution Adopting 2023 Budget: President Walsh moved to open the public hearing on the 2023 Budget; seconded by Treasurer Florence. Motion passed unanimously. Mr. Noel and Treasurer Florence presented the 2023 Budget. After no public comment, the Public Hearing was closed. President Walsh moved to approve the 2023 Budget and Resolution; seconded by Director Allen. Motion passed unanimously.
- b. Town of Green Mountain Falls, Ref Fire Mitigation and Synergy Grant Requests: Nate Scott from CUSP presented information on their fire mitigation efforts in the community and requested that the Green Mountain Falls Board of Directors consider partnering with CUSP in upcoming years for fire mitigation efforts.
- c. Ambulance: Treasurer Florence discussed efforts of receiving a license plate for the ambulance prior to cutting it up in 6 months.
- d. Strategic Goals for 2023: The Board of Directors discussed that 2023 will come with 3 new board members, newer facilities, and diverse backgrounds which will all benefit the District as a whole. The number one objective for 2023 is to create a hybrid (part-time) workforce for employment in the fire district. The number 2 objective is two buy a new Chevy Tahoe for the Fire Station.
- e. Bank Card Signing: No discussion. Tabled for December board meeting.

IX. Old Business

- a. 862: The 1997 GMC water tanker is still having the same issue of receiving the title paperwork and Treasurer Florence is continuing the efforts to complete it.

b. Generator: The Board of Directors announced that the Lenz Electric gas line will need proper approval prior to getting the emergency generator.

X. Other Business:

- a. Susan Turnbull expressed interest in the board vacancy and submitted a letter of interest. Treasurer Florence made a motion to appoint Susan Turnbull to fill the vacant position on the Board of Directors; seconded by President Walsh. Motion passed unanimously.
- b. Director Kelly made a motion to appoint Director Allen to the position of Secretary; seconded by President Walsh. Motion passed unanimously.

XI. Adjournment – With no further business, the meeting was adjourned at 8:06PM.



Gary Florence, Treasurer
(with the absence of Dana Fuller)