

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
CASCADE FIRE PROTECTION DISTRICT
HELD SEPTEMBER 12, 2022**

A regular meeting of the Board of Directors of the Cascade Fire Protection District was held on Monday, September 12, 2022, at 7:00 PM. The meeting was open to the public.

Directors in Attendance:

Mike Whittemore (Excused)
Quentin Deramus
Steve Lewis
Farris Issacson
Bruce Seachris (Excused)

Also in Attendance:

Kevin Walker, Walker Schooler District Managers

1. **Call to Order:** Mr. Walker called the meeting to order at 7:23 PM.
2. **Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures:** Kevin Walker confirmed a quorum was present with Directors Whittemore and Seachris excused.
3. **Approval of Agenda:** Director Lewis moved to approve the Agenda; seconded by Director Issacson. Motion passed unanimously.
4. **Approval of Board Meeting Minutes – from the meeting on August 8, 2022:** After review, Director Lewis moved to approve the August 8, 2022 Board Meeting Minutes; seconded by Director Deramus. Motion passed unanimously.
5. **Financial Matters**
 - a. **Acceptance of Unaudited Financial Statements as of August 31, 2022 – Balance Sheet and Profit and Loss/Budget Report:** Mr. Walker presented the Unaudited Financial Statements as of August 31, 2022 including the balance sheet and profit and loss budget report. After review, Director Issacson moved to accept the Unaudited Financial Statements as of August 31, 2022; seconded by Director Deramus. Motion passed unanimously.
 - b. **Ratification and Approval of Payables for the period ending September 12, 2022:** Mr. Walker presented the Payables for the period ending September 12, 2022. After review, Director Lewis moved to approve the Payables for the period ending September 12, 2022; seconded by Director Deramus. Motion passed unanimously.
6. **Cascade Volunteer Fire Department Chief's Report:** None.

7. Old Business

- a. **Staffing Feasibility Study Status:** Mr. Walker discussed that WSDM has been working with the Fire Chiefs from both the Cascade Fire Protection District and the Green Mountain Falls Fire Protection District. Discussion included the possibility of beginning with two twelve-hour shifts per day, seven days per week with the cost burden of that at \$20 per hour being around 40%. There would also be additional shift coverage from part-time volunteers no more than thirty hours per week while potentially using the Green Mountain Falls facilities. Mr. Walker presented the costs to the District for this proposal to include a \$25K contribution from the City of Colorado Springs for the Pikes Peak area. With the distribution of priority calls for Cascade at around 45%, this would put the cost for the Cascade Fire District around \$115,000. The Board discussed the budget for capital expenses of equipment, training, maintenance, etc. and what items could potentially be lowered to fund this proposed staffing matrix.

8. New Business

- a. **Forest Restoration & Wildfire Risk Mitigation Grant:** Mr. Walker announced that October 19, 2022 is the deadline for submittal of the mitigation grant.

9. Public Comment: There was no public comment.

10. Other Business

- a. Next meeting scheduled for October 10, 2022 at 7:00 PM.

11. Adjournment: The Board adjourned the meeting at 7:41 PM.

Respectfully submitted,

By:

Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL AUGUST 8, 2022 MINUTES OF THE CASCADE FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:

Mike Whitemore



Quentin Deramus



Steve Lewis



Farris Issacson

Bruce Seachris