

**Minutes of the Cascade Fire Protection District  
April 12, 2021**

The District meeting was call to order to 7:09pm.

**Present:** Mike Whittemore, Quentin Deramus, Steve Lewis, Farris Issacson, and Lavearl Moore

**Absent:** None

**Visitors:** Chief Karen Bodine via Zoom and Kevin Walker

**OPENING MATTERS:**

1. The reading and approval of the minutes for March 8, 2021 were approved as presented. Motion to approve was made by Steve Lewis and seconded by Farris Issacson.
2. The Treasurer's Reports consisting of the Balance Sheet and the P&L Statement for March 2021 were submitted. Motion to approve as presented was made by Quentin Deramus and seconded by Steve Lewis

**OLD BUSINESS:**

1. There was discussion to combine the CVFD into one (1) entity. CVFD is currently a 501C3 entity. Mike would prefer an in-person meeting to discuss this further.  
**OPEN**
2. FPPA actuarial has been completed and will leave the pensions the same for continuance of current amounts. **CLOSED**
3. Teller County Senior Services covers the Cascade area and will administer vaccines on site for those who are unable to get to the vaccination centers.  
**CLOSED**

**NEW BUSINESS:**

1. Chief's Call Report
  - a. 98 total toned calls for 2021. 17 Green Mountain toned calls, 0 Pikes Peak toned calls for the year. There are currently 14 active members and 1 active retired member. Of the 14 members, 11 are in District and 3 are out of District. The active retired member is listed as Bud Kreuzer.
  - b. The Fire Department is working on a proposal for 24/7/365 for all responses. The proposal has been submitted to the Protection District Board. **OPEN**
  - c. The extractor for Station 2 needs to be finalized. An engineer is needed for the septic system to determine if a new design is needed or the existing system can be updated. An engineering company has been located. The initial investigation of the work that needs to be done will run about \$ 300.00. The Department is still waiting on the engineering company. The letter from the engineer has been received. **CLOSED**

- d. Station #1 stucco work is ready to begin. Work has started and Station #1 stucco work has been quoted at \$ 13,000.00. Station #2 quote for the stucco is approximately \$ 10,000.00. The quote received for Station #2 is \$ 12,500.00. Station #2 belongs to the District. The District requires an itemized quote of the work to be performed before the District makes any commitment. The stucco work is not to begin until a signed quote has been received and approved by the District. Stations 1 and 2 soffits, fascia, and doors need to be painted. The sign on the upper barn was broken and needs to be repaired. The sign is in the upper barn. Steve will look at the sign and decide if he can repair it or not. **OPEN**
- e. Chief Bodine is working on an EMTS grant for the replacement of all 800megahertz radios. The cost of the replacement will be around \$ 33,750.00. It is a 50/50 grant for communications and medical. The grant hearing is next Wednesday and Chief Bodine will attend. The final decision on the grant should be received by June 30, 2021. **OPEN**
2. The community pet vaccinations are scheduled for Saturday, April 17<sup>th</sup>. **OPEN**
3. A stock bumper for #1880 has been located. CVFD will sell #1880, if approved by the District. **OPEN**
4. The Board would like an inventory and disposition of all District owned equipment. Only the District can approve any sale or disposal of this equipment. **OPEN**
5. The storage of the electric sign should be on the south side of the building close to the front of the building. The leech field is in the rear. **CLOSED**
6. CVFD has been reimbursed for the training door and the State Grant for the SCBA bottles. CVFD has also reimbursed the District for the overhead door replacement. **CLOSED**

There being no further business to discuss, the motion to adjourn was made by Steve Lewis and seconded by Quentin Deramus at 7:42pm.

Respectfully submitted,



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**Lavearl F. Moore**  
**District Secretary**

**Cascade Fire Protection District  
Pension Board Minutes  
February 8, 2021**

The meeting was called to order at 7:07pm by CFPD President Michael Whittemore and incoming Pension Board President Tan Brown

**Present:** Mike Whittemore, Quentin Deramus, Steve Lewis, Farris Issacson, and Lavearl Moore

**Absent:** None

**Visitors:** Chief Karen Bodine, Kevin Walker, and Tane Brown via Zoom

**OPENING MATTERS:**

1. None

**OLD BUSINESS:**

1. FPPA roster for Jeff VanZant, Taine needs to be updated. The roster will be updated before the end of 2020. There have been no Covid mandates to the FPPA requirements. Thirty six (36) hours of training that are required will be provided by Karen. **OPEN**

**NEW BUSINESS**

1. Bruce Seachris officially retired from the Department on January 27, 2021. Paperwork has been filed for Bruce's pension. Bruce has also officially retired as President of the Pension Board on December 9, 2020. CFPD President Whittemore has filed the paperwork for Tane Brown to assume the position of President of the Pension Board. **OPEN**
2. President Whittemore has also filed paperwork for Tom Harris' death benefits **OPEN**

There being no further business to discuss the motion to adjourn was made by Steve and seconded by Quentin at 7:11pm.

Respectfully submitted:



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**Lavearl F. Moore**  
Secretary

**Cascade Fire Protection District**  
**Profit & Loss Budget vs. Actual**  
January through April 2021

	TOTAL				
	Apr 21	Jan - Apr 21	Budget	\$ Over Budget	% of Budget
<b>Income</b>					
Income					
Delinquent Tax	0.00	0.00	50.00	-50.00	0.0%
General Property Tax	12,791.88	61,962.60	127,080.09	-65,117.49	48.76%
Vehicle Registration Tax	1,381.56	4,821.01	8,895.61	-4,074.60	54.2%
Interest earned	132.28	523.06	500.00	23.06	104.61%
State Match funds (Pension)	0.00	0.00	5,857.31	-5,857.31	0.0%
<b>Total Income</b>	<b>14,305.72</b>	<b>67,306.67</b>	<b>142,383.01</b>	<b>-75,076.34</b>	<b>47.27%</b>
Grants received	0.00	8,080.00			
Government Grants					
State Grants	0.00	-8,080.00			
<b>Total Government Grants</b>	<b>0.00</b>	<b>-8,080.00</b>			
<b>Total Income</b>	<b>14,305.72</b>	<b>67,306.67</b>	<b>142,383.01</b>	<b>-75,076.34</b>	<b>47.27%</b>
<b>Expense</b>					
District Budget					
Administrative / Operations	1,305.00	2,931.35	10,000.00	-7,068.65	29.31%
Bank Fees	0.00	0.00	100.00	-100.00	0.0%
Collection-Treasurer's Fees	191.92	929.49	1,920.00	-990.51	48.41%
Insurance	-220.00	8,564.00	9,000.00	-436.00	95.16%
Pension-State Match	0.00	0.00	5,891.00	-5,891.00	0.0%
Pension	0.00	0.00	11,781.00	-11,781.00	0.0%
Rent	0.00	0.00	5,000.00	-5,000.00	0.0%
Tax Abatements	0.00	1,379.98	100.00	1,279.98	1,379.98%
<b>Total District Budget</b>	<b>1,276.92</b>	<b>13,804.82</b>	<b>43,792.00</b>	<b>-29,987.18</b>	<b>31.52%</b>
Stations & Buildings					
Operations	326.20	1,495.72	2,500.00	-1,004.28	59.83%
Building Capital	0.00	12,500.00	20,000.00	-7,500.00	62.5%
<b>Total Stations &amp; Buildings</b>	<b>326.20</b>	<b>13,995.72</b>	<b>22,500.00</b>	<b>-8,504.28</b>	<b>62.2%</b>
Fire Department's Budgets					
Communications-Capital Outlay	0.00	0.00	2,000.00	-2,000.00	0.0%
Communications-Supplies & Exp.	21.01	82.40	1,500.00	-1,417.60	5.49%
Communications-Dispatch	250.00	500.00	1,000.00	-500.00	50.0%
Emergency Reporting Company	0.00	0.00	2,021.00	-2,021.00	0.0%
Radio User Fees	0.00	0.00	6,000.00	-6,000.00	0.0%
Radio M&R contract	0.00	0.00	2,430.00	-2,430.00	0.0%
Firefighting-Capital Outlay	0.00	0.00	20,000.00	-20,000.00	0.0%
Firefighting-Supplies & Exp's	281.21	1,546.25	19,000.00	-17,453.75	8.14%
Medical Services-Supplies & Exp	0.00	561.14	2,000.00	-1,438.86	28.06%
Medical Services-Capital Outlay	0.00	0.00	1,000.00	-1,000.00	0.0%
Training-Supplies & Expenses	0.00	3,000.00	4,000.00	-1,000.00	75.0%
Repair Svc Contr.(Committed)	0.00	0.00	2,700.00	-2,700.00	0.0%
Supplies & Expenses-Trucks, ...	595.58	1,602.92	3,500.00	-1,897.08	45.8%
<b>Total Fire Department's Budgets</b>	<b>1,147.80</b>	<b>7,292.71</b>	<b>67,151.00</b>	<b>-59,858.29</b>	<b>10.86%</b>
<b>Total Expense</b>	<b>2,750.92</b>	<b>35,093.25</b>	<b>133,443.00</b>	<b>-98,349.75</b>	<b>26.3%</b>
<b>Net Income</b>	<b>11,554.80</b>	<b>32,213.42</b>	<b>8,940.01</b>	<b>23,273.41</b>	<b>360.33%</b>

**Cascade Fire Protection District**  
**Transaction Detail by Account**  
 All Transactions

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>	<u>Balance</u>
<b>ENT (00) Savings</b>							
	Deposit	04/30/2021			Interest earned	10.60	128,933.44
Total ENT (00) Savings						128,933.44	128,933.44
<b>ENT (10) CHECKING</b>							
	Deposit	04/03/2021		Pinnacol Assurance	Insurance	148.00	218,965.95
	Deposit	04/03/2021		Tribett Agency	Insurance	72.00	219,037.95
	Check	04/04/2021	593	Black Hills Energy	Operations	-76.05	218,961.90
	Check	04/04/2021	594	Hoetling & Company	Administrative / Operations	-850.00	218,111.90
	Check	04/07/2021	595	Colorado Springs Utilities	Communications-Supplies & Exp.	-21.01	218,090.89
	Deposit	04/09/2021			-SPLIT-	13,984.34	232,075.23
	Check	04/14/2021	596	Colorado Springs Utilities	Operations	-160.65	231,914.58
	Check	04/14/2021	597	El Paso County Sheriff-dispatch	Communications-Dispatch	-250.00	231,664.58
	Check	04/14/2021	598	Lavearl Moore	Administrative / Operations	-55.00	231,609.58
	Check	04/18/2021	599	Cascade Metropolitan District #1	Operations	-89.50	231,520.08
	Check	04/18/2021	600	Walker Schooler District Managers	Administrative / Operations	-400.00	231,120.08
	Check	04/28/2021	601	Cascade Motor Sports	Supplies & Expenses-Trucks, ...	-595.58	230,524.50
	Check	04/28/2021	602	Pikes Peak Fire Chief's Council	Firefighting-Supplies & Exp's	-100.00	230,424.50
	Check	04/28/2021	603	Wex Bank	Firefighting-Supplies & Exp's	-181.21	230,243.29
	Deposit	04/30/2021			Interest earned	47.17	230,290.46
Total ENT (10) CHECKING						230,290.46	230,290.46
<b>ENT (52) 7-Month CD</b>							
	Deposit	04/30/2021			Interest earned	18.76	51,380.69
Total ENT (52) 7-Month CD						51,380.69	51,380.69
<b>ENT (53) 25-Month CD</b>							
	Deposit	04/30/2021			Interest earned	52.93	26,124.78
Total ENT (53) 25-Month CD						26,124.78	26,124.78
<b>TOTAL</b>						<b>436,729.37</b>	<b>436,729.37</b>