

**CASCADE FIRE PROTECTION DISTRICT
2021 MEETING SCHEDULE**

**Meetings are held the 2nd Monday of the month
At 7PM**

**January 11, February 8, March 8,
April 12, May 10, June 14,
July 12, August 9, September 13,
October 11, November 8, December 13**

**CASCADE FIRE PROTECTION DISTRICT PENSION BOARD
2021 MEETING SCHEDULE**

**February 8
May 10
August 9
November 8**

CASCADE FIRE PROTECTION DISTRICT BOARD MEMBERS

**President: Michael Whittemore – Term expires May 2022
Vice President: Quentin Deramus – Term expires 2023
Secretary/Treasurer: Lavearl Moore – Term expires May 2023
Member at Large: Steve Lewis – Term expires May 2023
Member at Large: Faris Issacson – Term expires May 2022**

Minutes of the Cascade Fire Protection District January 11, 2021

The District meeting was called to order at 7:03pm.

Present: Mike Whittemore, Quentin Deramus, Steve Lewis, Farris Issacson, and Lavearl Moore via Zoom

Absent: None

Visitors: Chief Karen Bodine and Kevin Walker via Zoom

OPENING MATTERS:

1. The reading and approval of the minutes for November 09, 2020 were approved as presented. Motion to approve was made by Farris and seconded by Quentin
2. The Treasurer's reports consisting of the Balance Sheets and the P&L statements for November and December 2020 were submitted. Motion to approve as presented was made by Quentin and seconded by Steve.

OLD BUSINESS:

1. The draft 2021 budget was reviewed. The budget will be reviewed at the November 2020 meeting and adopted. A Public Meeting was opened to review the 2021 Budget. There being no input, Steve Lewis made a motion to adopt the 2021 Budget. The motion was seconded by Quentin Deramus. The new 2021 Budget was adopted. **CLOSED**


NEW BUSINESS:

1. Chief's Call Report
 - a. 436 total toned calls for 2020, 197 Green Mountain toned calls, and 71 Pikes Peak toned calls for the year. CVFD responded to 317 calls. There are currently 15 active members and 1 retired active member. Of the 15 active members, 12 are in District and 3 are out of District. The active retired member is listed as Bud Kreuzer.
 - b. Chief Bodine has submitted a grant for the SCBA equipment. Grant has been extended. The grant has been received by the Department. The purchase of the 8 SCBA bottles for \$ 8,080 will be made by the end of November 2020. The packs were not included in the grant and will need to be purchased separately. With this purchase, the Department will have enough SCBA packs and bottles to outfit both 1810 and 1820. CVFD has been awarded the grant. CVFD needs to pay for the **MES invoice for the cylinders. CVFD signs in the name of the CVFD for a CVFD grant. The CFPD signs for a grant in the CFPD's name. The District requested that Chief Bodine send a copy of the SCBA grant application or the award letter. CVFD has paid the invoice for the SCBA bottles. CLOSED**
 - c. The Fire Department is working on a proposal for 24/7/365 for all responses. The proposal has been submitted to the Protection District Board. **OPEN**
 - d. The extractor for Station 2 needs to be finalized. An engineer is needed for the septic system to determine if a new design is needed or the existing system can be updated. **OPEN**
2. The grounds around the buildings need to be cleaned up and all the junk hauled away. **OPEN**
3. The sign and the forcible entry test unit need to be moved off the leech field. If the forcible entry test unit is a permanent fixture, it should be moved closer to the building. **OPEN**
4. There was discussion to combine the CVFD and CFPD into one (1) entity. CVFD is currently a 5013C entity. **OPEN**

5. The FPPA state match for the pension was received in January 2021 and a journal entry will be made to transfer it into December 2020. The journal will be dated December 31, 2020. **OPEN**
6. The worker's comp insurance has been updated to reflect five (5) Board members and fifteen (15) firefighters. **CLOSED**

There being no further business to discuss, the motion to adjourn was made by Farris and seconded by Steve at 7:48pm

Respectfully submitted:



Lavearl F. Moore
Secretary

Cascade Fire Protection District Transaction Detail by Account All Transactions

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Split</u>	<u>Amount</u>	<u>Balance</u>
ENT (00) Savings							
	Deposit	01/31/2021			Interest earned	10.95	128,902.00
Total ENT (00) Savings						128,902.00	128,902.00
ENT (10) CHECKING							
	Check	01/06/2021	560	Black Hills Energy	Operations	-86.60	198,336.04
	Deposit	01/08/2021			Vehicle Registration Tax	1,046.65	199,382.69
	Check	01/13/2021	561	El Paso County Sheriff-dispatch	Communications-Dispatch	-250.00	199,132.69
	Check	01/13/2021	562	Emergency Medical Products	Medical Services-Supplies & Exp	-525.42	198,607.27
	Check	01/13/2021	563	Colorado Springs Utilities	Operations	-151.61	198,455.66
	Check	01/17/2021	564	Cascade Metropolitan District #1	Operations	-89.50	198,366.16
	Check	01/17/2021	565	Colorado Springs Utilities	Communications-Supplies & Exp.	-21.16	198,345.00
	Check	01/24/2021	566	Digitcom Electronics	Supplies & Expenses-Trucks, ...	-161.00	198,184.00
	Check	01/27/2021	567	Pinnacol Assurance	Insurance	-363.00	197,821.00
	Check	01/27/2021	568	Wex Bank	Firefighting-Supplies & Exp's	-79.53	197,741.47
	Deposit	01/31/2021			Interest earned	42.27	197,783.74
Total ENT (10) CHECKING						197,783.74	197,783.74
ENT (52) 7-Month CD							
	Deposit	01/31/2021			Interest earned	25.26	51,313.81
Total ENT (52) 7-Month CD						51,313.81	51,313.81
ENT (53) 25-Month CD							
	Deposit	01/31/2021			Interest earned	54.36	25,968.07
Total ENT (53) 25-Month CD						25,968.07	25,968.07
TOTAL						403,967.62	403,967.62

9:06 AM

02/02/21

Accrual Basis

Cascade Fire Protection District
Profit & Loss Budget vs. Actual
January 2021

	Jan 21	Budget	\$ Over Budget	% of Budget
Income				
Income				
Delinquent Tax	0.00	50.00	-50.00	0.0%
General Property Tax	0.00	127,080.09	-127,080.09	0.0%
Vehicle Registration Tax	1,046.65	8,895.61	-7,848.96	11.8%
Interest earned	132.84	500.00	-367.16	26.6%
State Match funds (Pension)	0.00	5,857.31	-5,857.31	0.0%
Total Income	<u>1,179.49</u>	<u>142,383.01</u>	<u>-141,203.52</u>	<u>0.8%</u>
Total Income	1,179.49	142,383.01	-141,203.52	0.8%
Expense				
District Budget				
Administrative / Operations	0.00	10,000.00	-10,000.00	0.0%
Bank Fees	0.00	100.00	-100.00	0.0%
Collection-Treasurer's Fees	0.00	1,920.00	-1,920.00	0.0%
Insurance	363.00	9,000.00	-8,637.00	4.0%
Pension-State Match	0.00	5,891.00	-5,891.00	0.0%
Pension	0.00	11,781.00	-11,781.00	0.0%
Rent	0.00	5,000.00	-5,000.00	0.0%
Tax Abatements	0.00	100.00	-100.00	0.0%
Total District Budget	<u>363.00</u>	<u>43,792.00</u>	<u>-43,429.00</u>	<u>0.8%</u>
Stations & Buildings				
Operations	327.71	2,500.00	-2,172.29	13.1%
Building Capital	0.00	20,000.00	-20,000.00	0.0%
Total Stations & Buildings	<u>327.71</u>	<u>22,500.00</u>	<u>-22,172.29</u>	<u>1.5%</u>
Fire Department's Budgets				
Communications-Capital Outlay	0.00	2,000.00	-2,000.00	0.0%
Communications-Supplies & Exp.	21.16	1,500.00	-1,478.84	1.4%
Communications-Dispatch	250.00	1,000.00	-750.00	25.0%
Emergency Reporting Company	0.00	2,021.00	-2,021.00	0.0%
Radio User Fees	0.00	6,000.00	-6,000.00	0.0%
Radio M&R contract	0.00	2,430.00	-2,430.00	0.0%
Firefighting-Capital Outlay	0.00	20,000.00	-20,000.00	0.0%
Firefighting-Supplies & Exp's	79.53	19,000.00	-18,920.47	0.4%
Medical Services-Supplies & Exp	525.42	2,000.00	-1,474.58	26.3%
Medical Services-Capital Outlay	0.00	1,000.00	-1,000.00	0.0%
Training-Supplies & Expenses	0.00	4,000.00	-4,000.00	0.0%
Repair Svc Contr.(Committed)	0.00	2,700.00	-2,700.00	0.0%
Supplies & Expenses-Trucks, ...	161.00	3,500.00	-3,339.00	4.6%
Total Fire Department's Budgets	<u>1,037.11</u>	<u>67,151.00</u>	<u>-66,113.89</u>	<u>1.5%</u>
Total Expense	<u>1,727.82</u>	<u>133,443.00</u>	<u>-131,715.18</u>	<u>1.3%</u>
Net Income	<u>-548.33</u>	<u>8,940.01</u>	<u>-9,488.34</u>	<u>-6.1%</u>